

# Participation in Atlantic PIRI Task Group

## Terms of Reference

### Background:

Atlantic PIRI is a multi-stakeholder group that oversees the implementation of the Atlantic RBCA process in Nova Scotia, New Brunswick, Prince Edward Island and Newfoundland and Labrador. The acronym “PIRI” stands for Partnership in RBCA Implementation.

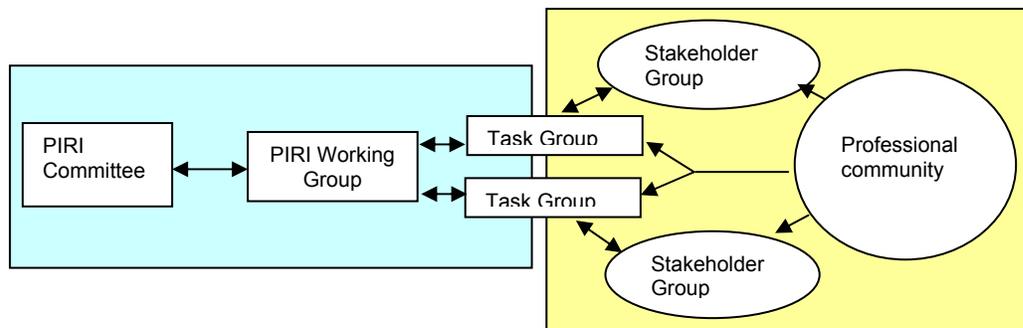
The Atlantic PIRI Committee was established in 1996 as the forum where the four Atlantic Provinces could work together and with experts from the region in developing and implementing a RBCA process for Atlantic Canada. Government and petroleum industry members provide financial support for the activities of the Atlantic PIRI Committee and all committee members contribute in-kind services.

The PIRI committee is empowered and operates under a memorandum of understanding (MOU). Atlantic PIRI MOU (1997 – 2002): Essentially, “An agreement between the four Atlantic Provinces regarding the development and implementation of a RBCA management process (Atlantic RBCA) for use on petroleum contaminated sites in the Atlantic Provinces.” and Atlantic PIRI MOU – 2002: “An agreement to endorse the continuance of Atlantic PIRI as the working group responsible for the enhancement and implementation of the RBCA process in the Atlantic Provinces.”

The goal of the Atlantic PIRI committee is to ensure the Atlantic RBCA (risk-based corrective action) process is effective and serves the needs of Atlantic Canadians. Effective RBCA remediation should mean more sites are returned to safe use and at a reduced cost.

### PIRI Structure:

The PIRI committee comprises regulators from PEI, NB, NS, NFLD, representatives of the oil industry - Irving Oil, Canadian Petroleum Products Institute (CPPI) and member companies, regional Site Professionals and other professionals. The PIRI committee is sub divided into three Working Groups: the Technical Working Group, the Communications Working Group and the Program Development Working Group.



In response to certain complex issues, PIRI Working Groups have the need to consult with a larger stakeholder group and draw on available external expertise. In these situations a **Task Group** is formed with a specific mandate to address a specific issue.

**Mandate of Task Groups and its Members:**

The mandate of the Task Group and its members is to advance an issue that has been identified by the PIRI Working Group and endorsed by PIRI as requiring further assessment prior to implementing PIRI action.

The PIRI Working Group will clearly and specifically identify such issues. The PIRI Task Group will review and study the issue and make specific recommendations to the PIRI Working Group and PIRI. The PIRI Task Group may also develop plans of action, methodologies, or position papers to submit for PIRI approval.

Task Group members are not expected to participate in general PIRI meetings, however, from time to time a Task Group member may be called upon to participate in or make presentations to PIRI.

**Structure of the Task Group:**

The task group will comprise those who have stated interest and have the relevant experience to address an issue. At least one member of the pertinent Working Group will actively participate in the Task Group and be the main interface with PIRI.

If interest to participate on a specific Task Group is particularly high, PIRI will select a core membership to form the Task Group and solicit input from the larger interested stakeholder group. This will be done to maintain a manageable size group that can act efficiently and bring resolution to an issue.

**Qualifications of Member:**

Participants in a PIRI Task Group must be knowledgeable and experienced in the subject matter that the Task Group has been formed to advance. As such, potential participants must submit to the PIRI committee a statement of interest in participation for that particular issue and a resume outlining the participant's qualifications and experience specific to the issue to be addressed.

**Tenure:**

Membership on the Task Group is expected to be for the duration of the Task Group term. Written notice of withdrawal from a Task Group is requested. Task Groups are intended to be formed for a finite duration in order to efficiently and effectively advance an issue.

**Compensation:**

PIRI members or PIRI Task Group members are not compensated for their time or travel expenses incurred while participating in PIRI. All committee and task group members contribute in-kind services.